GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

RD – MGNREGS-AP – Construction of Cement Concrete Roads on convergence with other funds – Guidelines issued.

PANCHAYAT RAJ & RURAL DEVELOPMENT (RD.II) DEPARTMENT

G.O.MS.No. 58 **Dated:18.06.2015**

Read the following:

Ref: - 1.MGNREGA Act, 2005(Central Act No.42 of 2005)
2.Gazette No.19, Dated 03.01.2014 of Govt. of India.
3.Proposals from the CPR&RD in file No.1759/EGS/DEE(SS)/ 2015, Dt.02.06.2015.

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ORDER :

Government of India with a view to improve the quality of assets created under Mahatma Gandhi National Rural Employment Guarantee Act and to bring synergy between MGNREGS and schemes of other line departments including technical support and funds support have issued revised Schedule-I MGNREGA vide reference second read above.

2. The Commissioner, PR&RD, AP, Hyderabad vide reference third read above has submitted proposals along with guidelines for construction of Internal Cement Concrete roads with side drains in rural areas under MGNREGA in convergence with 13th & 14th Finance Commission funds and other local funds in next five years.

3. Government after careful examination hereby considered the proposal submitted by the Commissioner, PR&RD and issued the following guidelines for construction of Internal Cement Concrete roads with side drains in rural areas

Guidelines :

Construction of Internal Cement Concrete Roads shall be taken up under the project "**Pucca Internal Roads/Streets including side drains and culverts within a village under convergence funds"** subject to maintaining the wage material ratio as per MGNREG Act.

a) For proper implementation of the Project, a District level MGNREGS Convergence Committee shall be constituted with the District Programme Coordinator(DPC), MGNREGS / District Collector as Chairman of the Committee with the following members. The Committee shall be responsible for finalizing the list of works for sanction and monitoring the progress of works.

i. District Programme Coordinator, MGNREGS/District Collector – Chairman
ii. Chief Executive Officer(CEO), ZP- Member
iii. Project Director(PD), DWMA – Member
iv. District Panchayat Officer(DPO) – Member
v. Superintending Engineer(SE), PRED – Member Convener

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b) <u>Responsibilities of committee members:</u>

I. Project Director, DWMA:

The PD DWMA shall assess the availability of material component at GP level and district level based on the actual wage expenditure and approved labour budget under MGNREGS.

II. District Panchayat Officer:

i. The DPO shall assess the availability of 13^{th}/14^{th} Finance Commission funds and other local funds etc. for convergence of funds with MGNREGS.
ii. He shall ensure the GP resolutions as per guidelines of MGNREGS. The Gram Panchayat resolution shall include GP willingness to take up the work under MGNREGS and converging 13^{th}/14^{th} Finance Commission funds and other local funds to a tune of not less than 50% of the estimate cost of work.
iii. He shall ensure the flow of convergence funds to the District MGNREGS convergence account maintained at Superintending Engineer, PRED.

III. Chief Executive Officer, ZP

The Chief Executive Officer shall ensure the proper flow of convergence funds at mandal and Zilla Parishath level if any, proposed. Coordinate proper convergence of funds.

IV. Superintending Engineer, PRED:

i. The SE, PRED shall convene the District level MGNREGS Convergence Committee meeting.
ii. Ensure the identification of material suppliers for all materials except cement as per MGNREGS Procurement guidelines in vogue.
iii. Based on the availability of material component at GP level/District Level, and on the recommendation of the Gram Panchayat, the SE, PRED shall prepare action plan for taking up the above works after ensuring technical feasibility and place it before the committee for finalizing the proposals.
iv. The SE PRED shall open a dedicated account in any Nationalized Bank for operating the convergence funds in the name of "**Member Convener- District level MGNREGS Convergence Committee".**
v. The account should maintain GP wise convergence funds deposited and spent for above works.
vi. The amount deposited by one GP shall be utilized only for the works in that GP.
vii. No transfer of funds shall be permitted from one GP to another GP or for any other purposes.
viii. The account will be tagged to the existing MGNREGS eFMS system for enabling payments from convergence funds. No manual operation of the account shall be permitted.

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V. District Programme Coordinator, MGNREGS/District Collector

The District Programme Coordinator, MGNREGS/ District Collector shall accord administrative sanction for the works under the project ""**Pucca Internal Roads/Streets including side drains and culverts within a village under convergence funds"** based on the recommendation of the District Level MGNREGS Convergence Committee.

c) Implementation: The work shall be implemented and executed by the Panchayat Raj Engineering Department, as per MGNREGS rules in vogue to make use of provision of district as unit for material component.

d) The technical specifications for Internal Cement Concrete roads with side drains shall be in accordance with the approved specifications communicated earlier by the Technical Advisor, RD

e) **<u>Procurement and Payment Procedure</u>**:

<u>I. Cement</u>:

i) The ex-factory rate of cement shall be approved and communicated by the Industries Dept., Govt. of AP. The conveyance charges not exceeding SS Rates shall be paid to the supplier in addition to the ex-factory rate.

ii) In any case the total cost of cement procured at site shall not exceed the current rates approved by the Board of Chief Engineers.

iii) The rate of cement payable shall be as per the rate applicable on the delivery challan issue date.

iv) As far as practicable, cement shall be indented from the nearest approved Cement factory/supplier.

v) The indent shall be placed by the Dy.Executive Engineer, PRED based on the requirement furnished by AE/AEE, PRED.

vi) The cement shall be received by the Secretary, Gram Panchayat. The Secretary, Gram Panchayat shall maintain stock register at Gram Panchayat and make entries of receipt of cement in the stock register and issue a copy to the AE/AEE, PRED for entering into the M-book.

vii) The AE/AEE, PRED shall ensure the quality and quantity of cement received and enter into the M-book.

viii) The Dy.E.E., PRED shall check measure the receipt of cement as per M-book and recommend for payment to the extent of quantity of cement received to the Executive Engineer, PRED concerned.

ix) The Executive Engineer, PRED shall raise FTOs for 100% cost of cement through EFMS.

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II. Material other than Cement

i) All materials required for construction of all except for cement shall be procured as per procurement guidelines issued vide G.O.Ms.No.42, PR&RD(RD.II) dated 16.2.2012 and subsequent amendments thereon.

ii) The rate of materials shall be as per approved rates as per procurement guidelines.

iii) The indent shall be placed by the Dy. Executive Engineer, PRED based on the requirement.

iv) The material shall be received by the Secretary, Gram Panchayat. The Secretary, Gram Panchayat shall maintain stock register at Gram Panchayat and make entries of receipt of all materials in the stock register and issue a copy to the AE/AEE, PRED for entering into the M-book.

v) The AE/AEE, PRED shall ensure the quality and quantity of materials received and enter into the M-book.

vi) The Dy.E.E., PRED shall check measure the receipt of cement as per M-book and recommend for payment to the extent of quantity of materials received to the Executive Engineer, PRED concerned.

vii) The Executive Engineer, PRED shall raise FTOs for 80% cost of materials for supply through eFMS and remaining 20% after recording finished quantity of work.

f) General :

i) All unskilled wage payments shall be met from MGNREGS funds.

ii) All payments under the Project shall go through eFMS only.

iii) While preparing estimates, provision towards storage and safeguarding charges for materials and evaluation & monitoring @ 2.5% of estimate cost shall be made in the estimate.

iv) The GP shall be responsible for storage and safeguarding of all materials and evaluation & monitoring. For this purpose, 2.5% of expenditure on the work at every stage shall be credited to GP account.

v) The EE PRED shall raise separate FTOs for MGNREGS funds and Convergence funds for maintaining proper accounting.

vi) In order to take up the works systematically, the Technical Assistant, MGNREGS in coordination with the Secretary Gram Panchayat shall survey the entire village and measure the street lengths in all villages/ habitations of Gram Panchayat and prepare a village road map indicating road lengths and surface details. The PD DWMA shall issue instructions to all Technical Assistants in this regard.

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vii) The works proposal shall be accompanied with the village road map and shall be taken into consideration while according sanctions.

viii) The Social Audit process shall be carried out as per MGNREG Act procedure in vogue.

ix) The Quality Control inspection of the works shall be carried out by the Vigilance and Quality Control wing of PRED.

x) Dy. Commissioner / Project Manager, IT shall provide necessary software in this regard.

xi) Existing Geo-togging is applicable before administrative sanction of the work and at every stage of payment.

4. The Commissioner, Panchayat Raj & Rural Development shall take necessary action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.P.TUCKER
Special Chief Secretary (Planning) and
Principal Secretary to Government (RD) (FAC)

To:

The Commissioner, Panchayat Raj & Rural Development, AP, Hyderabad with a request to communicate to all the following officials concerned.
The Director, MGNREGS–AP, Hyderabad
All the District Collectors and District Programme Coordinators
The Chief Engineer(PR), MGNREGS, Hyderabad
The Engineer-in-Chief, PRE Department, Hyderabad
All the Project Directors, DWMAs and Addl. Dist. Programme Coordinators
All the Programme Officers, MGNREGA / Mandal Parishad Development Officers
All the Chief Executive Officers, Zilla Parishads
All the Project Officers, ITDA and Addl. Dist. Programme Coordinators
All the Superintending Engineers, PR Department
All the District Panchayat Officers
All the Executive Engineers, PR Department
The Project Manager, IT O/o the CRD, Hyderabad
The Deputy Commissioner O/o the CRD, Hyderabad

Copy to:

The Accountant General, A.P., Hyderabad
The Director of Treasuries and Accounts, A.P., Hyderabad
The Special Secretary to Hon'ble Chief Minister
The PS to Minister (RD, RWS & NREGS)
The PS to Chief Secretary to Government
The PS to the Spl CS & Principal Secretary(RD)(FAC)
The Tribal Welfare Department, A.P., Hyderabad
The Technical Advisor, RD, O/o CRD
SF/SC

//FORWARDED :: BY ORDER//

SECTION OFFICER